

PROGRAM

Intensive Business English

**Emphasis**

Our Intensive Business English course teaches essential English language skills to help you communicate effectively in a range of business contexts.

**This program is right for you if:**

- You need to use English in business situations or with English-speaking colleagues
- You want a specific focus on learning specialist language and communication skills for the workplace
- You want a flexible program with frequent start dates and different course lengths to suit your needs
- You want to receive a Kaplan International English certificate at the end of your course

Course Facts**Course start dates 2015**

Every week

Course length

Minimum 2 weeks

Course entry level

Minimum Intermediate level of English

Minimum Higher Intermediate level in the USA

Number of lessons per week

20 lessons of Business English, 8 Specific Skills lessons and 7 sessions of K+

Lesson length

45 minutes

Course length

Minimum 2 weeks - Maximum 10 weeks

Locations

London Leicester Square, Sydney City, Perth, Auckland, New York SoHo, San Francisco

Class size

Average 12, maximum 15



PROGRAM INTENSIVE BUSINESS ENGLISH

Your classes



Business English classes

Our experienced team of teachers will focus your study on the essential language skills for business contexts. This can include communication in the workplace, participation in meetings, writing skills in business situations and interview techniques. Your fluency and confidence will increase rapidly thanks to Kaplan's proven communicative teaching method.



Specific Skills lessons

Your specific skills classes include a range of subjects to help you tailor your program to meet your specific language learning needs, whether that's a focus on writing and vocabulary or listening and speaking.



K+tools / *K+clubs* sessions

Your *K+* sessions give you access to the *K+* facilities, resources and activities of *K+tools* and *K+clubs*. Facilities and activities vary from school to school and full details are given on your first day. You will receive regular guidance and monitoring from your teachers and you will be encouraged to plan and record your progress and develop your independent learning.

Program Structure

Intensive Business English

Each week you will receive:

- 20 lessons of Business English
- 8 Specific Skills lessons
- ▲ 7 sessions of *K+tools* / *K+clubs*

The scheduling of classes can alternate between mornings and afternoons.

